

# POSITION DESCRIPTION

Secondary Teacher (Business and Accounting)



**MATTHEW  
FLINDERS**  
Anglican College



# JOB CLASSIFICATION

<b>Position title:</b>	Secondary Teacher – Business and Accounting
<b>Reports to:</b>	Head of Secondary
<b>Employment type and tenure:</b>	Permanent Part-time (0.5 FTE)
<b>Department / School:</b>	Secondary School
<b>Location:</b>	Stringybark Road, Buderim, Queensland
<b>Industrial instrument:</b>	The Queensland Anglican Schools Enterprise Agreement 2024
<b>Position classification:</b>	Teacher
<b>Last updated:</b>	November 2024

## ORGANISATIONAL CONTEXT

Matthew Flinders Anglican College is a co-educational College that cares for more than 1400 students in P-12 and 140 Early Learning Centre children. The College was established in 1990 and is located on the Sunshine Coast in Buderim. The College has extensive facilities, comprehensive sporting and co-curricular programs and is committed to using technology to enhance educational opportunities.

### Our Mission

Through transformational learning experiences, we inspire our students to achieve academic excellence, develop a profound sense of humanity and be motivated to create positive change in the world around them.

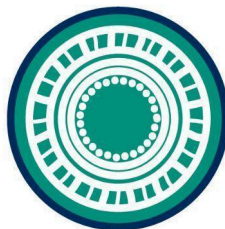
### Our Vision

To Educate for Excellence in Learning and Life.

### Our Values



**Compassion:** We are aware of suffering and are motivated to treat others with kindness, care and understanding.



**Courage:** We act bravely to overcome our fears, accept challenges and learn from our mistakes.



**Integrity:** We act with honesty, moral strength and grace, guided by humility and compassion.



**Respect:** We have a high regard for self and others, and for the wider community, and treat each other accordingly.

# ABOUT THE POSITION

## Position summary

The Secondary Teacher of Business and Accounting is responsible for teaching students across the College, focusing on developing their understanding of business principles, financial literacy, and accounting practices. The successful applicant will have an extensive knowledge of the syllabuses pertaining to these subjects, and the pedagogies required to deliver them effectively to Secondary students.

## Primary relationships

- Report directly to the Head of Secondary via the Head of Department
- Work collaboratively with staff in other departments across the College
- Liaise with parents and families of Students and members of the Flinders community

## Main responsibilities

At Matthew Flinders Anglican College, the Flinders Framework for Teaching and the **Flinders Professional Behaviours** documents inform our daily practice and outlines the professional expectations for the role of a teacher. All teaching staff are expected to have a deep commitment to developing high level competence as outlined in the Framework:

1. Plan and prepare effective, differentiated teaching and learning programmes using extensive subject domain knowledge, instructional and assessment practices which are responsive to students, data and which are supported by the skilful selection and use of resources.
2. Create a culture of learning through high expectation, support, respect and rapport where student behaviour is monitored and responded to appropriately, and where classroom procedures and physical design, along with positive relationships, support high levels of engagement and achievement.
3. Embed school-based evidence and data-informed assessment and pedagogical instructional approaches which are engaging, flexible, responsive and lead to student mastery of surface, deep and deeper learning.
4. Enact the highest standard of professionalism, always treating all individuals with respect and dignity, and embracing the College vision and values through professional reflection, a proactive approach and involvement with professional learning and the broader co-curricular life of the College, respectful and timely communication, accurate record keeping and the ability and desire to work collaboratively and collegially to achieve stated goals and ongoing improvement.

# ABOUT YOU

## Person specification

### Essential qualifications

- Teacher Registration with the QLD College of Teachers (or an ability to obtain)
- Bachelor's Degree
- Post-graduate qualification (desirable)
- A proven ability, passion and demonstrated success teaching Business and Accounting.

### **Knowledge, experience and attributes**

- Ability to engage evidence and data-informed instructional strategies and develop a deep understanding of students, curriculum, and assessment practices to plan, deliver, assess and report on student achievement.
- Ability to create a culture of learning and achievement through effective planning, student management, classroom resource organisation and engaging learning strategies.
- A proactive and self-driven commitment to professional learning and development, and actively collaborates with colleagues to enhance collective teacher efficacy to benefit student engagement and achievement.
- Exemplary professional manner, interpersonal and communication skills, demonstrated team leadership and membership skills and an overt desire and willingness to work positively within a team.
- Enthusiastic desire and resolute commitment to contribute to the culture, values, and broader professional co-curricular and extra-curricular life of the school.

## **STATEMENT OF COMMITMENT**

### **Safeguarding our Students**

Matthew Flinders Anglican College supports the rights of children and young people and is committed to ensure the safety, welfare and wellbeing of Students. Matthew Flinders Anglican College is therefore committed to responding to allegations of student harm resulting from the conduct or actions of any person including that of employees.

To ensure the safeguarding of our students, all employees must have a current Employee Working with Children Check (Qld Blue Card or Qld Teacher Registration) before commencing work. In addition, included throughout the recruitment process are checks of suitability for employment with children.

### **Workplace Health and Safety**

Matthew Flinders Anglican College is committed to ensuring the physical and psychological health, safety and wellbeing of our people. Employees (including contractors and volunteers) must comply with all legislative requirements in respect to Workplace Health and Safety and follow all policies, procedures and codes to ensure a safe and accident-free workplace is maintained, hazards identified and risks are appropriately mitigated.

### **Equal Employment Opportunity**

Matthew Flinders Anglican College is an equal opportunity employer. We recognise that teams who reflect a diversity of lived experience, identity, perspective, and background help us to create a healthy and inclusive working culture where our staff, students and community can thrive.

---

*A position description is not intended to limit the scope of a position but to highlight the key aspects of the position. The requirements of the position may be altered to meet the changing operational needs of the College.*





**Matthew Flinders Anglican College**

1-47 Stringybark Road, Buderim QLD 4556

P: 07 5477 3200

**[www.mfac.edu.au](http://www.mfac.edu.au)**

*"Surrounded by our past, united by our future." Artwork by David Williams of Gillimbaa.*